

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Wednesday, November 30, 2005 – 6:00 p.m.**

**Administration Building**  
**2101 Hurley Way, Sacramento, CA**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Friday, December 2 at 6:00 p.m. and Sunday, December 4 at 7:00 p.m. on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv). A VHS copy is also available for checkout from any library branch.

**CALL TO ORDER**

The meeting was called to order by President Granados. Board Members present: Duveneck, Engellenner, Goold, Granados, Lawson, Trujillo, Valley. Directors Jones and Kelly, absent. Staff: Fire Chief Mette, Interim Counsel Rundstrom, Board Clerk Tilson.

**PLEDGE TO FLAG**

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

Karen Klinger requested a response to her September 29 letter relative to fuel tracking and Fire Chief replacement. Also presented a Transportation Land Use Study drawing of the Sacramento County Hurley Way Project and requested information on the size of the water main in front of the District Headquarters.

**CONSENT AGENDA:**

**1. Board Meeting Action Summary—November 9, 2005**

- **Board Action:**  
*Trujillo/Goold—approve the Consent item. Directors Duveneck, Engellenner, Goold, Granados, Lawson, Trujillo, Valley, AYE. Directors Jones and Kelly, absent. Motion carried.*

**ACTION ITEM(S)****1. Revise Reinstatement Policy No. 329.01—(Haverty)**

- The Policy Committee recommended approval and referral to the Full Board with one minor addition in the first sentence, “. . . employment *in good standing* . . .”
- Staff recommended the Board authorize revision of Policy No. 329.01 to reflect the outlined changes.

The policy provides more latitude for reinstatement of previous employees by extending the current three-year time limitation at the discretion of the District, adding a background check as well as a 12-month probationary period for past employees separated for more than three years.

- Director Goold suggested a reinstatement list be established if multiple requests occur in the future.
- **Board Action:**  
*Engellenner/Goold—approve the policy as recommended by staff and amended. Directors Duveneck, Engellenner, Goold, Granados, Lawson, Trujillo, Valley, AYE. Directors Jones and Kelly, absent. Motion carried.*

**2. Interim Anatolia Fire Station—(Haverty)**

- The Board received a presentation at its November 9 meeting.
- Staff recommends the Board of Directors authorize the following actions be taken by the Fire Chief and staff to provide fire, rescue, and emergency medical services for the composite subdivisions known as the Sunridge Development with initial service beginning on or about July 15, 2006:
  1. Authorize funding from the Capital Improvement Reserves for real property temporary lease, site improvements, temporary facilities, apparatus, and equipment;
  2. Authorization to increase the Fleet Plan to include apparatus for the permanent fire station at Anatolia and Chrysanthy;
  3. Authorization to increase the staffing document to provide fire companies for the interim and permanent fire station with a staged implementation plan;
  4. Authorize funding from next fiscal year's General Revenue Fund Budget Account No. 1100 00 to provide for staffing with a staged implementation.

- **Board Action:**  
*Goold/Duveneck—approve staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Lawson, Trujillo, Valley, AYE. Directors Jones and Kelly, absent. Motion carried.*

**3. Resolution No. 40-05—Transfer of Funds-Interim Anatolia Fire Station—(Houghton)**

- Resolution No. 40-05 provides for a transfer of funds from the Undesignated Reserves Account to specific Capital Expenditure items in the amount of \$2,575,888 for construction of the interim Anatolia Fire Station, real property improvement, temporary living quarters, apparatus and equipment, excluding staffing which will be funded in the next fiscal year budget.
- **Board Action:**  
*Engellenner/Trujillo—adopt the Resolution. Directors Duveneck, Engellenner, Goold, Granados, Lawson, Trujillo, Valley, AYE. Directors Jones and Kelly, absent. Motion carried.*

**4. Salary Scale for Elongated Job Description Classifications—(Means)**  
Deleted.

**5. Bid Award—Vehicle Lift Equipment—(Ritter)**

- The District advertised for bids for a six-post Sefac mobile column lift set, or equal product, with a rated capacity of 16,000 pounds each column, for a total of 96,000 combined capacity complete with safety jack stands. Following are the bid results including tax and delivery:

<u>Dealer</u>	<u>Total Price</u>
Sefac	\$40,667.17
K & L Equipment	\$41,505.22
Ari-Herta	\$59,483.80

- Staff recommended the Board authorize the purchase of the vehicle lift equipment from Sefac, the lowest responsible bidder.
- Director Duveneck expressed strong concern in support of the second bidder with only an \$838 difference since it was the only California company that bid and felt we should support employment in California.

Director Lawson concurred with keeping jobs in California.

Counsel Rundstrom stated as a general rule you have to take the lowest responsible bid unless there is a finding that the low bidder is not responsible. Recommended action be postponed if the second bid is considered pending research since he was not familiar with the District policies and any exceptions.

- Director Goold stated preference to California-based organizations could be discussed in the future but the bidders have complied with the current advertised parameters.
- **Board Action:**  
*Engellenner/Trujillo— accept the lowest bid of Sefac and approve the staff recommendation. Directors Engellenner, Goold, Granados, Trujillo, Valley, AYE. Directors Duveneck and Lawson, NO. Directors Jones and Kelly, absent. Motion passed by a 5 – 2 vote.*

#### **RECESS TO CLOSED SESSION 6:30 PM**

[Taken out of Agenda order after Action Items]

#### **RECONVENE TO OPEN SESSION 8:40 PM**

Report by Counsel Rundstrom:

#### **CLOSED SESSION GOVERNMENT CODES:**

##### **1. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**

Pursuant to California Government Code Section 54957

Title: General Counsel

The Board met in Closed session to consider candidates for the position of General Counsel.

Motion by Director Engellenner, seconded by Director Trujillo to employ Richard Margarita as General Counsel subject to negotiations of a final employment agreement. Motion passed by the following vote:

**AYES:** Duveneck, Engellenner, Goold, Granados, Lawson, Trujillo, Valley

**NOES:** None

**ABSENT:** Jones and Kelly

**PRESENTATION ITEM (S)** None

**PRESIDENT'S REPORT—(Granados)**

- Congratulated Richard Margarita coming on board.
- Fire Chief Mette, Chief Haverty, Chuck Horel, Drew Houghton, and he had the opportunity to speak with the Rancho Cordova City Council. Chief Mette made an excellent presentation which was well received.
- Acknowledged a letter from Engineer Jeff Konzatti of Station 41 regarding the Firefighter's Memorial suggesting a large statue be erected in front of the Headquarters Building with the names of people who died in the line of duty. There is a memorial in the front lobby but unfortunately it is not visible unless people enter the building and look for it.
- December 6 at 4:00 p.m. in the conference room at Mercy San Juan Hospital – Fire Chief Mette informed him that there will be a District presentation to members of the Citrus Heights City Council and Chamber of Commerce, with Directors Goold and Trujillo also attending.

**FIRE CHIEF'S REPORT—(Mette)**

- The City of Rancho Cordova is interested in forming a 2 x 2 Committee after the first of the year. Most of the area is in Director Jones' division.

Board President Granados offered to work with Director Jones on the Committee and will contact her since he works there and it is his hometown.

- December 1, 2005 – Promoting three Battalion Chiefs, four Captains, and two Engineers to fill the retirement vacancies. Anticipate another ten retirements this month.

December 6, 2005 at 6:00 p.m., Sacramento Association of Realtors Building, 2003 Howe Avenue, Sacramento – Promotion Ceremony to recognize the nine personnel.

- Six significant incidents since the last Board meeting:
  - November 10 – a helicopter crashed in Sloughhouse with transport by our helicopter to the hospital.
  - November 11 – fire fatality.
  - November 19 – fire fatality in the Florin area.
  - November 19 – three-alarm fire in Engine 32's area on Hazel Avenue.

November 24 – two-alarm apartment fire in Engine 21's area on Greenback with an employee commendation forthcoming.

November 30 – two-alarm fire in a single family residence in the Orangevale area.

- December 1 and 2 – attending the League of Cities Fire Chiefs Meeting in Monterey.

**GENERAL COUNSEL'S REPORT—(Rundstrom)   None**

**COMMITTEE AND DELEGATE REPORTS:**

**Executive Committee—(Granados)**

- Next Meeting:       TBD

**Communications Center Delegate—(Engellenner)**

- Next Meeting:   December 27, 2005 – 10:30 AM

**California Fire & Rescue Training Authority—(Goold)**

- Next meeting:   TBD

**Finance Committee—(Jones)**

- Next meeting:   December 14, 2005 – 5:00 p.m.

**Policy Committee—(Trujillo)**

- Received report on today's meeting.
- Next meeting:   January 25, 2006 – 5:00 p.m.

**BOARD MEMBER QUESTIONS AND COMMENTS:**

**Lawson:**

- Acknowledged Fire Chief Mette and Administrative staff for a great presentation to the Rancho Cordova City Council.
- Director Jones donated a kidney to her sister. Suggested sending flowers to wish her well.
- Congratulated the new General Counsel, Richard Margarita.

**Trujillo:**

- Echoed the same comments on the presentation to the Rancho Cordova City Council.
- Congratulated the firefighters who were promoted. Plans on attending the ceremony on Tuesday.
- Congratulated General Counsel Richard Margarita.

**Engellenner:**

- Welcomed the new General Counsel, Richard Margarita.

**Goold:**

- Asked to be contacted by Community Services regarding a request from a high school to participate in community events that the District is involved with in celebration of Christmas such as gathering toys.
- Thanked Station 21 crew responding last Saturday. He received a call from a parent whose daughter was involved in a fatal pedestrian hit and run but was not injured. Once the crew recognized nothing could be done for the pedestrian, they assisted her and the family was very appreciative.
- Requested to attend the next Special Districts conference in Southern California on February 16 and 17, 2006.

**Board Action:**

General consensus in favor.

**Duveneck:**

- Requested the Board Chair get back to him on what happened with the CSDA notification.

Board President Granados will check.

- Welcomed General Counsel Richard Margarita.
- Proposed that the Policy Committee look into the possibility of giving favorable consideration to a local or California company if their bid falls within a 2% to 5% range of another and the difference is reasonable.

Director Lawson suggested our new General Counsel research this and report back.

**Granados:**

- Acknowledged Fire Captain and Director Jones who underwent transplant surgery at the University of Colorado Hospital in Denver. She is doing well and recommended sending something to cheer her up.
- CHP Officer was killed in the line of duty on a traffic stop.

**ADJOURNMENT** – The meeting was adjourned at 9:00 p.m following a moment of silence in memory of CHP Officer Andy Stevens.

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Gregory A. Granados, President

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Matt Kelly, Secretary

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Charlotte Tilson, Clerk of the Board